

Kildare and Wicklow Education and Training Board
St. Conleth's Community College



ICT and Internet Acceptable Use Policy 2017/2018

The Internet is available for use in school. It is an invaluable source of information which can be of great use to students and staff in the school.

The school has installed special software which monitors all links and blocks unsuitable material from being accessed. However, the open nature of the internet means that it is not possible to control all the material that students have access to.

Responsible use of the information and opportunities of the Internet is part of the learning process that students need to experience. We expect students and parents to co-operate by supporting our policy for responsible behaviour. The following is a list of usage principles:

- The use of foul and abusive language (online) is totally unacceptable in any language.
- Racist, sexist or abusive behaviour is unacceptable.
- Illegal activities (e.g. hacking), downloading music etc. are forbidden.
- You should not reveal personal information about yourself (e.g. address, telephone number to others online)
- Be aware that email is not private and may be accessed by others.
- The school network, website, Moodle and information on it, is private property.
- Downloading of any material is not allowed without specific authority.
- Always save material, to the students assigned Z: drive, and always log off the computer as if this is not adhered to, students work may be deleted and unrecoverable.
- In line with the school Anti-Bullying Policy and to ensure student safety at all time, no social networking of any kind e.g. Bebo, Facebook, Twitter, Messenger, Chat (including Gmail chat) etc., is allowed using or on the school network.
- Moodle is a VLE (virtual learning environment) accessible both on the school network and from home, enabling students to work and learn outside the class, the principles listed above are also valid when students are using Moodle, internally or externally.
- All school ICT systems (including Moodle) are extensively logged and recorded, this is for the safety of students and staff members.

Signed: _____

Date: _____

Chairperson
Board of Management