

COURSE LISTING

PROFESSIONAL

Course No.	Day	Class	Time	No. of Weeks	Start Date	Cost
NBS18101	Thursday	Train the trainer / Training, delivery & evaluation, QQI/FETAC Level 6*	7.00-10.00pm	13	Starts on 1st February	€340
NBS18102	Thursday	Manual and computerised bookkeeping, QQI/FETAC Level 5*	7.00-10.00pm	15	Starts on 1st February	€320
NBS18103	Thursday	Special needs assistant component certificate-QQI Level 6* (Garda vetting & availability for 20 hours work experience required)	6.00-9.00pm	12	Starts on 1st February	€340
NBS18104	Monday	Special needs assistant component certificate-QQI Level 5* (Garda vetting & availability for 20 hours work experience required)	6.00-9.00pm	12	Starts on 29th January	€260

* There is no fee reduction for medical card holders on the above courses

HOBBIES & LEISURE

Course No.	Day	Class	Time	No. of Weeks	Start Date	Cost
NBS18105	Thursday	Dance for fitness	8.00-9.00pm	9	Starts on 1st February	€50
NBS18106	Tuesday	Pilates for beginners (bring your own mat)	7.30-8.30pm	9	Starts on 30th January	€50
NBS18107	Tuesday	Pilates for improvers (bring your own mat)	8.30-9.30pm	9	Starts on 30th January	€50
NBS18108	Tuesday	Woodturning for improvers**	7.30-9.30pm	9	Starts on 30th January	€90
NBS18109	Thursday	Woodturning for improvers**	7.30-9.30pm	9	Starts on 1st February	€90
NBS18110	Thursday	Healthy & nutritious cooking on a budget	7.30-9.30pm	9	Starts on 1st February	€90
NBS18111	Tuesday	Drawing & Painting for beginners	7.30-9.30pm	9	Starts on 30th January	€90
NBS18112	Tuesday	Yoga for beginners (bring your own mat)	7.30-9.00pm	9	Starts on 6th February	€70
NBS18113	Thursday	Yoga for improvers (bring your own mat)	7.30-9.30pm	9	Starts on 8th February	€70
NBS18114	Tuesday	Dressmaking (bring your own sewing machine)	7.30-9.00pm	9	Starts on 30th January	€90

** There may be an additional cost for materials for this course. Details will be given at the first class.

LANGUAGES

Course No.	Day	Class	Time	No. of Weeks	Start Date	Cost
NBS18115	Tuesday	Spanish, culture & language for beginners	7.30-9.30pm	9	Starts on 30th January	€90
NBS18116	Tuesday	Italian for beginners	7.30-9.30pm	9	Starts on 30th January	€90

COMPUTERS & BUSINESS

Course No.	Day	Class	Time	No. of Weeks	Start Date	Cost
NBS18117	Tuesday	Learn to use your Computer or Laptop (Beginners)	7.30-9.30pm	9	Starts on 30th January	€90
NBS18118	Tuesday	Solidworks for beginners	7.30-9.30pm	9	Starts on 30th January	€90
NBS18119	Tuesday	Write your own simple Android app	7.30-9.30pm	9	Starts on 30th January	€90
NBS18120	Thursday	Write your own Java game	7.30-9.30pm	9	Starts on 1st February	€90

POSTAL ENROLMENT FORM

- Please fill in all details on this form
- Please enclose exact fee - cheque or postal order (crossed and made payable to Kildare and Wicklow ETB). Please do not post cash.
- Fee reductions may be applicable for certain students
- Separate form and separate payment for each class.

Name of Course	Course Code
First Name	Surname
Address	Telephone (home)
	Telephone (work)
	Telephone (mobile)
Email (essential for receipt)	Fee (cheque or postal order made payable to Kildare and Wicklow ETB) €

Notification of Commencement of Classes: Your details will be registered by the school/centre on-line and you will receive an email confirming your acceptance, if there is a place available. **Please return this form in a sealed envelope to the school or centre where the class is taking place.**

Enrolment by telephone after January 8th 2018
 Enrolment Night: Tuesday 16th of January from 7-9pm
 You can register online from at
 Wednesday 20th of December at
www.kwetb.ie

Bord Oideachais agus Oiliúna, Chill Dara agus Chill Mhantáin
 Kildare and Wicklow Education and Training Board



SPRING 2018 FEE-PAYING CLASSES

St. Conleth's Community College
 Newbridge, Co. Kildare

Kildare and Wicklow ETB
 Adult Education
 Service



LOCATION & CONTACT DETAILS

How to find us:

St Conleth's Community College is on Station Road, Newbridge. It is conveniently located nearby Newbridge Train Station.

Postal Address:

St. Conleth's Community College
 Station Road
 Newbridge
 Co. Kildare.

Tel: (045) 437505 Fax: (045) 438053

Email: adulted@stconlethsc.ie

Web: www.kwetb.ie

Refund of Fees
 Fees are non-refundable except where a course does not take place due to poor enrolment. In such cases fees will be refunded. There may be a short delay for administrative purposes.
Fee Reduction: (70% of the tuition fee applies to the following categories) to the nearest €5.00
 1. Full Medical card holder
 Evidence of entitlement to fee reduction, full medical card must be produced in advance of course. If you register on-line please bring evidence of entitlement to reduced fee to the school or centre for verification before the classes begin.

Fees
 1. Full fees must be paid prior to the commencement of each class. Fees can be paid through the following methods:
 • on-line at www.kwetb.ie from Wednesday 20th of December 2017
 • enrolment night: Tuesday 16th of January 2018 from 7-9pm
 • postal enrolment
 • telephone: (045) 437505 between 4 - 5 pm, Monday - Friday from 8th January 2018
 2. Cheques should be crossed and made payable to Kildare and Wicklow ETB. Examination fees or registration fees (where applicable) are not included in the course fee.
 3. Where necessary an additional charge will be made for class materials. This will be collected by the tutor at the beginning of the class. In many cases the tutor may have the materials for sale at the commencement of the course.
 4. Any subsequent re-imbursment of fees by employers for students is a matter for the student and their employers.

Terms & Conditions
 Please note the following conditions of attendance:
 1. No course will be formed where the number of students does not warrant it.
 2. The school/centre reserves the right to close a course or to modify it in any manner it deems suitable at any time.
 3. Enrolments may take place one week after the commencement of a course provided there are vacancies.
 4. Admission to courses is confined to those over 16 years who have left full-time second level education.
 5. The provision of classes during the mid-term break may vary according to schools/centres.
 6. Responsibility cannot be accepted for loss or damage to the property of students.
 7. Limited parking available at schools/centres.
 8. Smoking is strictly prohibited in any part of the school/centre premises or grounds.
 9. In the event of the cancellation of a course payments made by cash / cheque will be refunded into bank accounts. Bank account details and PPS numbers will be requested in this situation