



AUTUMN 2019 FEE-PAYING CLASSES

St. Conleth's Community College
Newbridge, Co. Kildare, W12C432

Kildare and Wicklow
Adult Education
Service

Enrolment Information: (045) 431417 between 9.30 - 1.00 & 2.00 - 4.30pm
Enrolment Night: Tues 10th September 7 - 9 PM
Enrolment Online from 26th August 2019, Mon-Fri: 9.30-1.00 & 2.00-4.30,
Enrolment Online from Tues 20th August 2019
www.kwweb.ie

Bord Oideachais agus Oiliúna, Chill Dara agus Chill Mhantáin
Kildare and Wicklow Education and Training Board



LOCATION & CONTACT DETAILS

How to find us:

St. Conleth's Community College is on Station Road, Newbridge. It is conveniently located nearby Newbridge Train Station.

Postal Address:

St. Conleth's Community College
Station Road
Newbridge
Co. Kildare
W12C432

Tel: (045) 431417 between 9.30am – 4.30 pm

Tel: (045) 437505 after 4.30pm

Email: adulted@stconlethsc.ie

Web: www.stconlethsc.ie

Refund of Fees
Fees are non-refundable except where a course does not take place due to poor enrolment. In such cases fees will be refunded. There may be a short delay for administrative purposes. Fees are refunded directly to a bank account, cash refunds are not available. Bank account details & PPS numbers will be requested in this situation.
Fee Reduction: (70% of the tuition fee applies to the following categories) to the nearest €5.00
Evidence of entitlement to fee reduction, full medical card must be produced in advance of course. If you register on-line please bring evidence of entitlement to reduced fee to the school or centre for verification before the classes begin.
1. Full Medical card holder
2. There is no Fee Reduction for Certificate, Professional or Diploma courses.
3. The cost of second chance courses e.g. Leaving Certificate classes for students with less than Leaving Certificate is €200.00.
4. All courses marked with an asterisk are not eligible for a fee reduction.

Fees
1. Full fees must be paid prior to the commencement of each class. Fees can be paid through the following methods:
• On-line at www.kwweb.ie from Tuesday 20th August 2019
• Enrolment night: Tuesday 10th September 2019 from 7 - 9pm
• Postal enrolment
• Enrolment by phone (045) 431417 between 9.30am - 4.30pm (045) 437505 After 4.30pm
2. Cheques should be crossed and made payable to Kildare and Wicklow ETB. Examination fees or registration fees (where applicable) are not included in the course fee.
3. Where necessary an additional charge will be made for class materials. This will be collected by the tutor at the beginning of the class. In many cases the tutor may have the materials for sale at the commencement of the course.
4. Any subsequent reimbursement of fees by employers for students is a matter for the student and their employers.

Terms & Conditions
Please note the following conditions of attendance:
1. No course will be formed where the number of students does not warrant it.
2. The school/centre reserves the right to close a course or to modify it in any manner it deems suitable at any time.
3. Enrolments may take place up to one week after the commencement of a course, provided there are vacancies.
4. Admission to courses is confined to those over 16 years who have left full-time second level education. The provision of classes during the mid-term break may vary according to schools/centres.
5. Responsibility cannot be accepted for loss or damage to the property of students.
6. Limited parking available at schools/centres.
7. Smoking is strictly prohibited in any part of the school/centre premises or grounds.
8. In the event of the cancellation of a course payments made by cash / cheque will be refunded into bank accounts. Bank account details and PPS numbers will be requested in this situation.
9. It is the responsibility for the learners to secure appropriate work experience.

COURSE LISTING Further information on school website stconlethsc.ie

PROFESSIONAL

Course No.	Day	Class	Time	No. of Weeks	Start Date	Cost
NBSI 9201	Tuesday	Special Needs Assistant Component Certificate-QQI Level 5 * Garda vetting & availability for 20 hours work experience required. It is the learner's responsibility to secure work experience) Please request vetting application once enrolled on course.	7.00 - 10.00pm	12	1st October	€260
NBSI 9202	Thursday	Special Needs Assistant Component Certificate-QQI Level 6 * Garda vetting & availability for 20 hours work experience required. It is the learner's responsibility to secure work experience) Please request vetting application once enrolled on course.	7.00 - 10.00pm	12	3rd October	€320
NBSI 9203	Thursday	Manual and Computerised bookkeeping, QQI/FETAC Level 5 *	7.00 - 10.00pm	15	3rd October	€320
NBSI 9204	Tuesday	Manual & Computerised Payroll, QQI Level 5 *	7.00 - 10.00pm	15	1st October	€320
NBSI 9205	Tuesday	Communications QQI Level 5 5N0690 *	7.00 - 10.00pm	13	1st October	€290

* There is no fee reduction on the above Professional Courses

LEAVING CERT

Course No.	Day	Class	Time	No. of Weeks	Start Date	Cost
NBSI 9206	Thursday	Repeat Leaving Cert Maths (Ordinary Level) * email adulted@stconlethsc.ie to register your interest.	TBC	25	November	€200

HOBBIES & LEISURE & LANGUAGES

Course No.	Day	Class	Time	No. of Weeks	Start Date	Cost
NEW COURSE		An Introduction to Genealogy - This course will assist students to develop the skills necessary to locate and utilise available resources in tracing their family tree. Online records as well as resources in historical libraries and archives will be examined. Ability to use the internet is essential.	7.30 - 9.30pm	9	1st October	€90
NBSI 9207	Tuesday					
NEW COURSE		Chakradance: Feel your body relax as your stress melts away leaving you balanced and restored. Chakradance is a well-being practice, involving movement meditation to beautiful music, helping release blocked energy and bringing more joy, freedom and balance into your life. Often called 'the musical sister of yoga' you will be guided into your own free movement, in a candle-lit space with your eyes softly closed. There is no right or wrong way to move your body and you have the freedom to move as much or as little as you like. You can experience it seated if you wish, whatever feels right for you.	7.30 - 9.00pm	9	1st October	€70
NBSI 9208	Tuesday					
NBSI 9209	Tuesday	Pilates Beginners (Please bring your own mat)	7.30 - 8.30pm	9	1st October	€50
NBSI 9210	Tuesday	Pilates Improvers (Please bring your own mat)	8.30 - 9.30pm	9	1st October	€50
NBSI 9211	Tuesday	Yoga Beginners (please bring your own mat & warm blanket)	7.30 - 9.00pm	9	1st October	€70
NBSI 9212	Thursday	Yoga Improvers (please bring your own mat & warm blanket)	7.30 - 9.00pm	9	3rd October	€70
NBSI 9213	Tuesday	Woodturning Beginners	7.30 - 9.30pm	9	1st October	€90
NBSI 9214	Thursday	Woodturning Improvers	7.30 - 9.30pm	9	3rd October	€90
NBSI 9215	Tuesday	Dressmaking (A sewing machine is required for this class)	7.30 - 9.30pm	9	1st October	€90
NBSI 9216	Tuesday	Drawing & Painting (Watercolour, Pastel & Acrylic)	7.30 - 9.30pm	9	1st October	€90
NBSI 9217	Tuesday	Screenwriting: What is a story? What is a screenplay? Creating & developing characters.	7.30 - 9.30pm	9	1st October	€90
NBSI 9218	Thursday	Photography: Camera Main Functions and function modes.	7.30 - 9.30pm	9	3rd October	€90
NBSI 9219	Thursday	Italian for beginners	7.30 - 9.30pm	9	3rd October	€90
NBSI 9220	Thursday	French for beginners	7.30 - 9.30pm	9	3rd October	€90
NBSI 9221	Tuesday	Spanish for beginners	7.30 - 9.30pm	9	1st October	€90



POSTAL ENROLMENT FORM or Enrol Online at www.kweb.ie

- Please fill in all details on this form
- Please enclose exact fee - cheque or postal order (crossed and made payable to Kildare and Wicklow ETB). Please do not post cash.
- Fee reductions may be applicable for certain students
- Separate form and separate payment for each class.

Name of Course	Course Code
First Name	Surname
Address	Telephone (home)
	Telephone (work)
Eircode	Telephone (mobile)
	Fee (cheque or postal order made payable to Kildare and Wicklow ETB) €
Email (essential for receipt)	

Notification of Commencement of Classes: Your details will be registered by the school/centre on-line and you will receive an email confirming your acceptance, if there is a place available. **Please return this form in a sealed envelope to the school or centre where the class is taking place.**