

# **ST. CONLETH'S COMMUNITY COLLEGE**

## **SCHOOL RULES AND THEIR RATIONALE**

The aims of these rules are:

- (a) To create and foster a school community which is seen to be respectful of one another and of one another's property.
- (b) To enhance the reputation of the school.

**Any student who brings in alcohol/ any illegal substance/weapon into the school or any student found using or under the influence of alcohol or any illegal substance will be excluded forthwith and the matter brought to the attention of the Board of Management.**

**Students, whose behaviour when representing the school, either in or out of the school uniform, brings the good name of the school into disrepute, will be excluded and may be liable to permanent exclusion by the Board of Management.**

**Students whose behaviour at lunch time outside of the school premises is giving cause for concern will have their permission to leave the school withdrawn.**

**Any significant change in a pupil's medical condition must be notified to the school authorities without delay.**

**On instructions from the Department of Education it is not possible for any parent/guardian to meet a member of the school management or staff without a prior appointment.**

**In case of emergency please telephone the school at (045) 431417**

These rules are necessary for the smooth organisation of a very large number of people.

1. (a) Students should comply with the directions of the teachers at all times  
(b) All notes must be written in the Journal, dated and signed.
2. Students must be well behaved and mannerly at all times.  
Foul/abusive language, physical or verbal harassment/bullying will not be tolerated in any circumstances. Parents & students are asked to inform the school authorities of any bullying of which they are aware.
3. (a) Students must attend every school day and mark themselves in using their swipe card.  
(b) A **signed note in the student journal** clearly explaining the reasons for their absence/lateness is required on their return from parents/guardians for absences and late-comings.
4. Permission of the Principal, Deputy Principal or a designated deputy is required for a student to leave the school premises or grounds **any time** during the school day.
5. Students should be in the places designated on the time-table at any given time of the day and should be punctual at all times.
6. (a) A student must be in possession of his/her school journal at all times during the day.  
(b) School journal must be signed by parent/guardian weekly.  
(c) Schoolwork and homework should be recorded in school journal and be completed as directed by each teacher. An explanation from home is required if homework is not done and must be signed by parent/guardian on the date in question.  
(d) Students should be organised so as to have their equipment ready for each class i.e. books, pens, instruments etc. Tipp-ex is not allowed.  
(e) Students must bring school bags each day and take them home each evening.
7. The School Day begins at 9.00 a.m. daily and ends at 4.00 p.m. except on Wednesday 9.00 a.m. to 1.10 p.m. Lunch-break: 1.10 p.m. to 2.00 p.m.
8. While awaiting class, students should stand quietly, in single file outside the room.

9. (a) Cycles and motor cycles and cars should be left only in the areas set apart for them, and locked.  
(b) Cycling is prohibited in the school grounds.
  
10. The full school uniform must always be worn. **Additional forms of clothing and accessories are not acceptable.** Students must have correct clothing and footwear for P.E. classes. Hair must be kept neat and tidy at all times. One pair of ear studs only is allowed. Other forms of body piercing are not allowed. Jewellery is not allowed in practical classes.
  
11. Personal property and all materials and equipment supplied by the school should be cared for and are the responsibility of the student at all times.
  
12. Students must obtain any homework given as a result of being absent from class for any reason.
  
13. **Mobile phones, MP3 players, ear phones, audio equipment are not allowed in the vicinity of the school. Policy is available from the school on request.**
  
14. Eating & Drinking are not allowed in class. Eating and drinking are permitted at break times in the assembly area only. Chewing gum is not allowed at all. All litter to be placed in bins.
  
15. Smoking is forbidden, by law, within the school grounds, building and environs. Cigarettes, lighters, bangers or matches are **not** to be brought into the school.
  
16. Pupils may be placed on detention any day of the week before classes begin, at lunchtime and after 4:00 pm. Students will advise Parents/Guardians of the times for detention.

**The Board of Management reserves the right to alter or amend the above rules if it deems it necessary.**

I have read the above “Rules and their Rationale”, noted its contents, and agree to comply with said contents.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Parent/Guardian

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Class: \_\_\_\_\_  
Student