

Child Safeguarding Risk Assessment



Written Assessment of Risk of St Conleth's Community College:

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of ST CONLETH'S COMMUNITY COLLEGE which incorporates THE SECOND LEVE AND PLC CENTRE.

List of school activities:

1. Daily arrival and departure of students to/from school.
2. Recreational breaks for students.
3. Classroom teaching.
4. One-to-one teaching.
5. One-to-one counselling.
6. Outdoor teaching activities/ extra-curricular activities.
7. School outings.
8. School trips involving overnight stay.
9. School trips involving foreign travel.
10. Use of toilet/changing/shower areas in schools.
11. Annual Sports Day.
12. Fundraising events involving students. E.g. fundraising for school musical/ sports etc.
13. Use of off-site facilities for school activities - Use of off-site facilities for TY/PE activities etc.
14. School transport arrangements including use of bus/taxi escorts.
15. Care of children with special educational needs.
16. Management of challenging behaviour amongst students, including appropriate use of restraint where required.

17. Administration of Medicine - Medical Consent Form.
18. Administration of First Aid.
19. Curricular provision in respect of SPHE, RSE, Guidance and Wellbeing.
20. Prevention and dealing with bullying amongst students.
21. Training of school personnel in child protection matters - Legal Island online training/ TUSLA
22. Care of students with specific vulnerabilities/ needs such as students from ethnic minorities/migrants - EAL/ESOL
23. Children in care.
24. Recruitment of school personnel including -
 - Teachers/SNA's
 - Caretaker/Secretary/Cleaners
 - Sports coaches
 - External Tutors/Guest Speakers
 - Volunteers/Parents in school activities
 - Visitors/contractors present in school during school hours
 - Visitors/contractors present during/after school activities
25. Use of Information and Communication Technology by students in school.
26. Application of sanctions under the school's Code of Behaviour including detention of students, confiscation of phones etc.
27. Students participating in work experience in the school.
28. Students from the school participating in work experience elsewhere.
29. Student teachers undertaking training placement in school.
30. Use of video/photography/other media to record school events.
31. After school use of school premises by other organisations.
32. Use of school premises by other organisations during school day.
33. Breakfast Club
34. Homework Club/Supervised evening study.
35. Graduation Ceremonies
36. Movement between buildings during class time

The school has identified the following risk of harm in respect of its activities:

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*.

1. Risk of harm not being recognised by school personnel.
2. Risk of harm not being reported properly and promptly by school personnel.
3. Risk of child being harmed in the school by a member of school personnel.
4. Risk of child being harmed in the school by another child.
5. Risk of child being harmed in the school by volunteer or visitor to the school.
6. Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip.

7. Risk of harm due to bullying of child.
8. Risk of harm due to inadequate supervision of children in school.
9. Risk of harm due to inadequate supervision of children while attending out of school activities.
10. Risk of harm due to inappropriate relationship/communications between child and another child or adult.
11. Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school.
12. Risk of harm to children with SEN who have particular vulnerabilities.
13. Risk of harm due to inadequate code of behaviour.
14. Risk of harm in one-to-one teaching/counselling.
15. Risk of harm caused by member of school personnel communicating with students in appropriate manner via social media, texting, digital device or other manner.
16. Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner.
17. Risk of Harm by non-school personnel during construction/maintenance.
18. Risk of Harm by non-school personnel using grounds for short cuts etc

The school has the following procedures in place to address the risks of harm identified in this assessment:

1. All school staff as mandated persons are provided with a copy of the school's *Child Safeguarding Statement*.
2. The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel (via email).
3. School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015*.
4. The school implements in full the SPHE curriculum.
5. The school implements in full the Wellbeing Programme at Junior Cycle.
6. The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*.
7. The school has in place a policy and clear procedures in respect of school trips.
8. The school has a Health and Safety policy.
9. The school adheres to the requirements of the Garcia vetting legislation and relevant DES circulars in relation to recruitment and Garcia vetting.
10. The school has a code of conduct for school personnel - See KWETB professional code of conduct.
11. The school complies with the agreed disciplinary procedures for teaching staff.
12. The school has a Special Educational Needs policy.
13. The school has a care policy/plan in respect of students who require such care.
14. The school has in place a policy and procedures for the administration of medication to students.
15. The school -
 - i. Has provided each member of school staff with a copy of the school's *Child Safeguarding Statement*.
 - ii. Ensures all new staff are provided with a copy of the school's *Child Safeguarding Statement*.

- iii. Encourages staff to avail of relevant training - TUSLA/ Teaching Council training has been provided
 - iv. Maintains records of all staff training.
16. The school has in place a policy and procedures for the administration of FirstAid.
 17. The school has in place a code of behaviour.
 18. The school has in place an ICT/Appropriate Usage Policy in respect of usage of ICT by students
 19. The school has in place a mobile phone policy in respect of usage of mobile phones by students.
 20. The school has in place a Critical Incident Management Plan.
 21. The school has in place clear procedures for one-to-one teaching activities.
 22. The school has in place a policy and procedures for one-to-one counselling - See Guidance Plan.
 23. The school has in place a policy and procedures in respect of student teacher placements.
 24. The school has in place procedures in respect of students undertaking work experience in the school.
 25. The school has in place a policy and procedures in respect of students of the school undertaking work experience in external organisations.

In undertaking this risk assessment, the board of management has endeavored to identify as far as possible the risks of harm that are relevant to St Conleth's Community College and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 5th November 2020. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

- 1 The Designated Liaison Person (DLP) is: Ms Patricia O'Brien (Principal)
- 2 The Deputy Designated Liaison Persons are: Ms Therese English & Mr Peter Cleere

