

12th March 2020

Dear Student,

We are all very aware of the situation regarding the Covid-19 Virus in Ireland. We can also see that this is changing daily and so we are putting contingency plans in place in the event of a possible school closure necessitated by the Covid-19 virus. In doing so we recognise and acknowledge that:

- Health & Safety is everyone's number 1 concern
- We should plan for the worst but hope for the best

To this end and to lessen the stress on students and teachers we have put the following plans in place.

- As PLC Students and Staff are all familiar with the Moodle Platform this will facilitate working at home if required
- Course Tutors will speak to all class groups to ensure they are aware of their responsibilities

We would ask that you ensure:

- That you bring home all your books etc over the next few days
- That you have your login details so you can access Moodle

If there is a school closure then:

- Work will be set by your tutors on Moodle
- You need to ensure that you keep up with work provided
- Students should follow the timetable each day as much as possible
- Students can also use the time to revise for exams or to complete assignments due in the next few weeks.

In the mean time we will communicate with you through the PLSS system. If you have not received any texts then please let the office know so they can check if we have the correct number.

Please promote good hand hygiene at home as this will help to keep yourself and others healthy.

Many Thanks

Patricia O'Brien
Principal