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Facilities/Services & General Information

St. Conleth's Community College is a member of Kildare & Wicklow Education & Training Board (KWETB).

At St. Conleth's College the staff are constantly evaluating and reviewing the courses we offer in order to meet the needs of the community and the demands of the wider economy. The range of courses we provide are designed to provide next step education for Post Leaving Certificate (P.L.C.'s) students to advance their educational expertise and career prospects.

Mission Statement

St. Conleth's Community College is a caring centre for the educational needs of the community. We promote a positive learning environment to deliver the best possible education in relation to the abilities and aspirations of our students.

Information Technology Room

We have three computer rooms with Microsoft Office software installed on all machines. Broadband internet access is available to all PLC students in our computer rooms for training purposes and completion of project work.

Beauty Therapy Room

One spacious fully equipped Beauty Therapy room at St. Conleth's where students work in small groups to perfect their skills before entering the world of work.

Nursing Room

We have one dedicated pre-nursing room with modern and up to date equipment.

Sport & Recreation Room

St. Conleth's Community College has a fully equipped gymnasium, fitness suite and outdoor sports facilities.

Communication

Under the Data Protection Act 2003, St. Conleth's Community College is not at liberty to disclose confidential student information to third parties.

Garda Vetting

Garda Vetting is a requirement on all our courses. If you are aware of issues that may arise during this process it is advisable to bring these to our attention on submission of your application.

Modules

Modules offered in all our courses may be subject to change depending on resources available and student's needs. All courses are offered through the medium of English and no accommodations can be made for those where English is not their first language.

Career Guidance & Counselling Service

Available to all students in class groups or on a one-to-one by appointment only. This service may assist in making career choices applying for college through CAO system, CV and interview preparation.

Student Feedback

Students can avail of one-to-one feedback from their tutors on at least four specified occasions throughout the academic year.

Work Experience / Industry Links

Work Experience is a mandatory module on all QQI courses. This gives students a chance to apply their knowledge and skills to a practical work situation. Work experience may consist of a day per week over the course of the year or a block of 2/3 weeks in January / February depending on course requirements.

The work experience programme is conducted under close supervision from class tutors whereby support and encouragement is afforded to students. St. Conleth's has forged strong links with local businesses through our work experience programme. This provides the opportunity for our graduates to find employment in the local area on completion of our courses.

Costs/Course Charges

Information on charges for all PLC courses will be available on our website www.stconlethsc.ie. An application fee is required for applications to progress to interview and all charges must be paid in full before students commence a course.

Tuition Fees

There are no tuition fees for EU nationals. Proof of eligibility for free tuition will be required e.g. passport showing Irish or other EU nationality, Birth Certificate showing EU nationality, Letter of naturalisation.

Some non-EU nationals may also qualify for waived tuition fees – persons with refugees status, spouses of EU nationals, persons (including their dependent spouse and children) who have been granted leave to remain in the State on humanitarian ground, persons who have permission to remain in the State as the parents of a child born in Ireland, asylum applicants covered by the terms of a Government decision of 26 July, 1999. Proof of

eligibility under these categories will be required e.g. GNIB card and letter from Department of Equality and Law Reform stating on what basis it was granted.

Financial Support / Grant Aid

All PLC students can apply for a maintenance grant, subject to eligibility for the duration of their course. Students may also be eligible to maintain social welfare payments while doing our PLC courses.

All information relating to grants/financial support can be accessed from the following: www.studentfinance.ie

Course Duration





PLC courses are one academic year (September to May). Classes run Monday to Friday and follow the Standardised School Year for mid-term breaks, holidays etc.

Progression and Universities and Institutes of Technology

All PLC students may progress on to further education having completed their 1 year Post Leaving Certificate course at St. Conleth's. Career guidance is available to help support to encourage students on their career path. Information on entry requirements and scoring for applicants applying through the CAO using their QQI results is available on the CAO website www.cao.ie. Students completing a Level 5 Certificate may also apply to Level 6 PLC courses in St. Conleth's or in other PLC colleges.



Awarding Bodies & Awards in the Framework

-  Quality & Qualifications Ireland (QQI) - makes awards in further and higher Education and training
-  SEC - State Examinations Commission (Department of Education & Skills)
-  Institutes of Technology
-  Universities



Major Awards: named in the outer rings, are the principal class of awards made at a level



Minor Awards: are for partial completion of the outcomes for a Major Award



Supplemental Awards: are for learning that is additional to a Major Award



Special Purpose Awards: are for relatively narrow or purpose-specific achievement

MOODLE

Moodle is St Conleth's online learning platform, a place where staff and students alike can participate and engage in the varying activities of their assigned modules. You can access your module notes, assignments and other updates from your lecturers, from the college or at home. There is also an app version. This is free for students and allows learning and support to continue even when the lectures finish.

How To Apply

Applications can be made on our website

www.stconlethsc.ie or by contacting the college office.

A application fee is required to progress all applications to interview stage.

Interviews for all PLC courses will be held in April/ May and further interviews to fill any remaining places will take place late August/ early September. Shortlisting may apply. Applicants will be contacted with an interview date and time by letter, e.mail or phone.

Places on all courses are limited so please apply early to avoid disappointment.

Location

St. Conleth's Community College is located on Station Rd, Newbridge, Co. Kildare. The school is ideally located within a short walking distance of the Arrow Railway Station which provides an excellent rail service to Dublin and Kildare. There is also easy access to the M7 Motorway.



Newbridge is a vibrant and growing town, with excellent sporting, leisure, entertainment and restaurant facilities.

Additional Information

All courses are subject to approval from the Department of Education and Skills on a yearly basis.

Admissions Policy, course charges and other information will be available on our website www.stconlethsc.ie. Successful applicants will be required to agree to the College policies before taking up a place in St. Conleth's.

Kildare and Wicklow Education and Training Board and St. Conleth's Community College reserve the right to make changes to any course, to limit the number of places available or to withdraw a particular course.

For more information please contact:

**St. Conleth's Community College at stconlethsc@eircom.net
or 045 431417.**

Art, Craft & Design Portfolio Preparation

Course Code:	5M1984
Qualification:	QQI Level 5

Course/Programme Content

The main objective of this one year full time (Sept-May) course is to give students the competitive edge in obtaining a third level college place through the production of a highly professional portfolio of work in Art, Craft and Design. Recent graduates have obtained places in many of the major colleges including NCAD, IADT, BCFE and GMIT.

Modules Delivered

- Drawing
- Painting
- Communications
- Work Experience
- Design
- Printmaking
- Sculpture
- Computer Illustrated Graphics

Career Prospects

Students who qualify in this area can pursue further study or/ and a career in:

Fine Art	Fashion & textiles	Craft
Art & Design teaching	Printmaking	Ceramics
Industrial & Product Design	Interior Design	Photography

Certification

Further Education and Training Council QQI Level 5 –
Certificate in Art, Craft & Design

Higher Education

QQI graduates are eligible to apply to Institutes of Technology, WIT, NCAD and Universities for follow-on courses.



Beauty Therapy

Qualification:	CIBTAC- The only CIBTAC accredited centre in Co. Kildare. QQI Level 5 Beauty Therapy 5M3471
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Aim

This one year full time (Sept-May) course is designed to prepare students for the many different career opportunities available within the industry; salon work/ownership, spa therapy, working aboard cruise liners, sales representative, beauty consultant, trainer and lecturer.

This is a one year full-time course. Upon successful completion of the end of year examinations students will receive 3 CIBTAC Awards (Level 2 Diploma in Beauty Therapy Services, Level 3 Award in Facial Electrical Treatments, Level 3 Certificate in Body Therapy) and a QQI Level 5 Major Award in Beauty Therapy. CIBTAC is the Confederation of International Beauty Therapy and Cosmetology. CIBTAC is an internationally recognised examinations body and all examinations are conducted by professional external examiners.

This is an intensive course comprised of both theoretical and practical modules. Regular class assessments will be conducted. A high level of student commitment and attendance is required throughout the year.

Entry requirements

Leaving Certificate standard or its equivalent. A science subject (preferably Social and Scientific Home Economics or Biology) is an advantage but not essential. A suitability interview is also conducted.

Mature students and early school leavers are welcome to apply. Acceptance onto the course is based on aptitude displayed at the suitability interview

Course Content

Level 2 Award in Beauty Therapy Services and Level 3 Award in Facial Electrical Treatments: Skin care, skin analysis, exfoliation techniques, eyelash and eyebrow treatments, electrical treatments, facial massage, mask application, make-up, manicure/pedicure and waxing.

Level 3 Award in Body Therapy: Anatomy and physiology, figure analysis, electrical treatments, body massage, heat treatments. Relevant theory behind all these treatments.

In addition students will also study the following areas: health and safety, client care, communication for the industry.

Students are required to complete case studies and portfolios prior to examinations.

QQI Modules

- Skin Care, Eye Treatments and Make –Up
- Manicure, Pedicure and Waxing
- Facial Electrics
- Anatomy and Physiology
- Body Massage and Figure Analysis
- Body Electrics
- Communications
- Work Experience



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Business & Digital Marketing

Course Code:	5M2102
Qualification:	QQI Level 5 Certificate in Business Studies

Aim

This is a one year full time (Sept-May) course at Post Leaving Certificate level. It provides an introduction to the important areas of business theory and training in the relevant computer practices used in the modern office/business environment. Students may progress for further studies in this area.

Entry requirements

Students will be expected to have passed the Leaving Certificate or Leaving Certificate Applied examination (Distinction Level) or equivalent life experience.

Course Content

Proposed Modules:

- E-Business
- Marketing
- Business Law
- Spreadsheet Methods
- Manual and Computerised Bookkeeping
- Business Administration
- Human Resource Management
- Web Authoring
- Communications
- Work Experience

Certification

Successful completion of the course will lead to a QQI Level 5 Business Studies Certificate.

Early Childhood Care and Education

Course Code:	5M2009
Qualification:	QQI Level 5 Certificate in Early Childhood Care and Education

Aim

This is a one year full time (Sept-May) course. The course is designed to develop the communications, intellectual, practical and caring skills essential for people working with children (0-6 years).

The course offers an excellent foundation for people new to the study of Child Care and for those with limited practical experience.

Entry requirements

Students will be expected to have passed the Leaving Certificate or Leaving Certificate Applied examination (Distinction Level) or equivalent practical experience.

Course Content

- Child Development
- Child Health & Well Being
- Early Care and Education Practice
- Early Childhood Education and Play
- Communications
- Work Experience
- Creative Arts for Early Childhood
- Social Studies
- Special Needs Assisting
- Nutrition
- First Aid Response

Certification

Successful completion of the course will lead to a QQI Level 5 Certificate.

Examples of Follow on Courses for Childcare:

Degree in Childcare in UCC.

Social Studies Cert/Dip/Degree in Athlone or Waterford IT.

Social Care Studies Cert. in Carlow IT.

Level 6 Childcare QQI

Examples of Careers Available with QQI Childcare Level 5 Cert:

Animator for children with Budget Travel or Direct Holidays

Care Officer in St. Michael's School for Physical & Mentally disabled

Creche and Playschool Assistant

Special Needs Assistant Classroom Assistant



Adv. Early Childhood Care & Education

Course Code:	6M2007
Qualification:	QQI Level 6 Certificate in Early Childhood Care and Education

Course /Programme Content

This is a one year full time (Sept-May) course that prepares learners to work with young children in a variety of childcare settings in a supervisory/ management position.

Entry requirements

QQI Level 5 in Childcare with at least two distinctions and one or more years' experience working in the industry. All applicants will be required to complete a suitability interview.

Modules Delivered

- Child Development
- Early Childhood Curriculum
- Early Childhood Numeracy and Literacy
- Childhood Social, Legal & Health Issues
- Special Needs Assisting
- Communications
- Work Experience
- Child Psychology
- First Aid Response

Certification

Successful completion of the course will lead to a QQI Level 6 Certificate in Early Childhood Care and Education.

Progression

Level 7/8 IT Carlow Early Childhood Education & Care CW741 / CW028. WIT



Advanced Certificate in Software Development

Course Code:	6M069 I
Qualification:	QQI Level 6 Advanced Certificate

Overview

This one year full time (Sept-May) course offers the opportunity to train in software development which does not require any previous experience. This programme will prepare students for careers in software development or may provide a path for students into higher education. With advanced software projects, such as database applications, fully deployable 3D games, websites, IOT interactive software, windows applications such as a word processor and an instant messenger, giving the student a grounding in multiple areas of computer science. The programme uses several languages such as Java, C++, and Scratch but mainly C# is used, a modern industry standard object orientated programming language.

Progression

This programme is designed to allow students to progress on to a higher certificate and degree courses in several IOT Colleges and universities.

Entry requirements

Students will be expected to have passed the Leaving Certificate or Leaving Certificate Applied Examinations (Merit Level) or equivalent. Mathematics to a minimum of Ordinary Level O5 or equivalent. In special cases Students may be accepted following a personal interview.

Modules Delivered

- Programming and Design Principals
- Graphical User Interface Programming
- Object Orientated Programming
- Games Development
- Software Architecture
- Web Development
- Project Management
- Communications
- Work Experience
- Mathematics



Animal Care

Course Code:

5M2768

Qualification:

QQI Level 5 Certificate

Aim of this course

This is a one year full time (Sept-May) course which aims to provide a gateway for students interested in perusing a career in an animal related field. The course is designed to equip students with the practical skills, knowledge and experience required to work directly with animals and as a foundation for further study in this arena.

Entry Requirements

Students will be expected to have passed their leaving certificate and /or have relevant life experience in this area. A competence in science is beneficial for progression to veterinary nursing.

Course Content

- Animal Anatomy & Physiology
- Animal Welfare
- Communications
- Work Experience
- Safety & Health at work
- Small Animal Husbandry & Housing
- Start your own Business
- Biology
- Animal Behaviour
- Grooming



Certification

Successful completion of this course will lead to a QQI Level 5 Certificate

Career Opportunities

On successful completion of this course students can progress into the world of work in several fields, Veterinary Nurse, Animal Care, Boarding Kennels and Cattery's. Students may wish to progress to further education in this area also to level 6/7 courses.

Nursing Studies

Course Code:	5M4349
Qualification:	QQI Level 5 Certificate in Nursing Studies

Aim of Course

This is a one year full time (Sept-May) progression course. The aim of this course is to introduce students to the academic and practical implications of following a career in Nursing. It is designed to develop communication, intellectual, practical and caring skills.

Entry requirements

Students will be expected to have passed the Leaving Certificate including ordinary level maths and Biology at least.

Course Content

- Anatomy & Physiology
- Nurse Theory & Practice
- Understanding Mental Health
- Safety & Health at Work
- Human Growth & Development
- Nutrition
- First Aid Response
- Work Experience
- Communications
- Care Skills
- Care Support

Certification

Successful completion of the course will lead to a QQI Level 5 Certificate.

Patient Manual Handling Certificate.

Occupational First Aid Certificate.

Follow on Courses

Students must achieve distinctions 80% or greater in 5 modules or more. Below are some of the colleges that can be accessed following this course:

Athlone IT: General Nursing

DCU: Childrens Nursing
 General Nursing

	Psychiatric Nursing St. Angela's: Intellectual Disability
TCD:	General Nursing Childrens Nursing Psychiatric Nursing Intellectual Disability Nursing
UCC:	General Nursing Childrens Nursing Psychiatric Nursing
UL:	Psychiatric Nursing Intellectual Disability

Students can also apply to the United Kingdom through UCAS.
Links - University of Southampton, Buckingham University.



Security, Criminology and Legal Studies

Course Code:	5M2110
Qualification:	QQI Level 5 in Security Studies

Course Objectives

This one year full time (Sept-May) course, leading to a QQI Level 5 Certificate in Security Studies is designed to prepare students for employment in the security industry. Students will be encouraged to sit entrance exams for the Gardaí, Prison Service and Defence Forces. The security studies award is a valuable addition to those who are preparing to join An Garda Síochána, The Defence Forces or the Prison Service.

It will also benefit those seeking to set up their own security business or work in the industry.

Modules Delivered

- *Guarding Skills*
- *Door Security Procedures*
- Legal Practice & Procedures
- Safety & Health at Work
- Security Industry Procedures
- First Aid Response
- Computer Applications / Information Technology
- Communications
- Work Experience



Entry Requirements

Students should be of Leaving Certificate standard or its equivalent, however, students who do not possess the educational requirements but who have a particular interest or experience in this work area will be considered. Mature Students are welcome.

Award

Successful completion of the course will lead to a Level 5 QQI Further Education and Training Award in Security Studies. Students will be work ready.

Progression

Careers in Defence Forces, Gardaí and Security Industry.

Links - WIT

Sport, Recreation & Exercise

Course Code:	5M5146
Qualification:	QQI Level 5

Course Content/Career Opportunities

This is a one year full time (Sept-May) course designed for students wishing to pursue a career in the sports/leisure/recreation/nutrition industry. This course combines both practical and theoretical elements. Students who qualify in this area can pursue the following careers: Gym /Fitness Instructor, Sports Retail Management, Personal Trainer, Sports Development Officer, Recreation and Leisure Management. Students can also achieve F.A.I. and Volleyball Association of Ireland accreditation certification. Graduates can apply to Institutes of Technology for follow on courses.

Entry requirements

A pass at Leaving Certificate / Leaving Certificate Applied (Distinction) or equivalent life experience is required.

Modules Included

- Soccer Coaching
- Applied Anatomy & Physiology
- Sport & Recreation Studies
- Health Related Fitness
- Computer Applications
- Outdoor Recreation
- Communications
- Nutrition
- Exercise & Fitness
- First Aid Response
- Information Technology Skills
- Work Experience

Certification

Level 5 QQI Award- Further Education and Training Award in Sport, Recreation and Exercise.

Higher Education

Graduates are eligible to apply to Institutes of Technology and Universities for follow on courses.

Links - WIT

Additional Information

A fitness assessment may be required.



Social Care

Course Code:	5M4468
Qualification:	QQI Level 5

Course content/career opportunities

This is a one year full time (Sept-May) course. The aim of this course is that students who on successful completion can work professionally with people with a range of needs in a variety of community settings, for example: care of the older person in their home/nursing home, working with young people in care, working with people with intellectual disabilities. This course will appeal to someone that has personal attributes such as empathy, compassion and integrity along with a willingness to learn and to help others. This course offers you the opportunity to gain academic and practical knowledge to equip you for a career in this very rewarding field. It will also open the way to further educational opportunities.

Entry requirements

Students will be expected to have passed the Leaving Certificate or equivalent exam. Mature students are also welcome where life experience will be taken into account.

Course Content

- Social Studies
- Psychology
- Care of the Older Person
- Working with Young People
- Understanding Mental Health
- Safety and Health at Work
- Care Support
- Communications
- Work experience
- Care Skills
- First Aid Response
- Special Needs Assisting



Certification

Successful completion of the course will lead to a:
QQI Level 5 qualification in Community Care
Patient Manual Handling Certificate
Occupational First Aid Certificate

Follow on Courses

The following are some of the College courses that can be accessed on completing on this course: BA Social Studies & Community Studies and BA Community Studies in Maynooth University Social Studies Cert/Dip/Degree Athlone/Waterford/Carlow/Dublin IT.

Links - Carlow IT, WIT.



Advanced Social Care

Course Code:	6M2218
Qualification:	QQI level 6 certificate in Social and Vocational Integration

Course /programme Content

This is a one year full time (Sept-May) course. The purpose of this course is to enable the learner to acquire the knowledge, skill and competence, to work independently and or take responsibility for the work of others in providing a range of services in a social and vocational rehabilitation context and or to progress to higher education and training.

Entry requirements:

Relevant QQI level 5 or it may be possible to access this programme through relevant life and work experience. All applicants will be required to complete a suitability interview.

Modules Delivered

- Rehabilitation Practice
- Disability Awareness
- Communications/Team Leadership
- Work experience
- Person Centred Planning

There will also be three further modules taken from the list below:

- Boundary management
- Mental Health Awareness
- Learning Difficulty Awareness
- Assistive Technology
- Suicide Awareness
- Health Promotion
- Positive Behavioural Support
- Personal and Professional Development
- Psychology



Certification: successful completion of this course will lead to a QQI level 6 certificate in Social and Vocational Integration

Progression: achievement of this award will allow the learner to progress to many other relevant higher level programmes on the National Framework of Qualification at advanced entry (2nd year). - MCC, Tallaght IT, Carlow IT, (WIT). (Subject to colleges year two entry requirements).

Wider Options

Course Code:	5M2102
Qualification:	QQI Level 4 & 5 or Record of Achievement 4 & 5

What is Wider Options?

This is a one year (Sept - May) mature adult education programme, ideally suited to people who have been in the home for a number of years or have retired, those working in minimum-wage jobs who wish to progress their career, mature people who left school early without a formal qualification, people with school going children who wish to do something for themselves and upskill, or people who have taken redundancy and wish to change career.

The Course provides an introduction to the main areas of business theory and training in the relevant computer practices used in the modern office/business environment.

Entry Requirements

There are no formal educational requirements for this course.

Places are allocated on a first-come, first served basis and following a meeting with the course co-ordinator. References will be sought.

Class Times

Core classes are from 9.00 am - 1.10 pm daily to facilitate people with school going children. Optional modules may be available in the afternoons.

Course Content

All modules are taken from a basic level. Applicants can choose from the following options:

- Work Experience
- Communications
- IT Skills/ Computer Applications
- Book Keeping (Manual & Computerised)
- Business Administration
- Text Production (Keyboard Skills)
- Marketing
- Word Processing
- Business Law

Certification

Successful completion of the course will lead to a QQI Level 5 Business Studies Certificate or a Record of Achievement. This course can lead to opportunities for direct employment in the Business Administration/Secretarial areas.

