



## OUR SELF-EVALUATION REPORT AND IMPROVEMENT PLAN

*In the last year, we have looked at teaching and learning in our school to find out what we are doing well. This is what we discovered:*

Student attainment in Senior Cycle continues to improve. More of our students are taking subjects at Higher Level and the average grade achieved in the Leaving Certificate is rising.

Student progression rates to Third Level and Further Education after their Leaving Certificate have also shown an increase.

The percentage of our students successfully completing their three-year Junior Cycle remains extremely high.

*This is what we did to find out what we were doing well, and what we could do better:*

The school keeps records, collects data and compiles statistics relating to different aspects of school life including attendance, retention, literacy, numeracy, attainment and progression.

The staff monitor and analyse this data on a regular basis. This process informs our self-evaluation and planning for future improvement.

*This is what we are now going to work on:*

The school aims to work to improve student attendance in 2021/22.

The school aims to increase our student retention rate to the end of Senior Cycle.

The school aims to promote positive student attitudes towards literacy and numeracy.

*This is what you can do to help:*

Parents and guardians can continue to support your son/daughter in their learning.

Monitor their journal and sign it on a weekly basis.

Discuss results with your son/daughter and encourage them to use feedback to set themselves goals for improvement.

Continue to participate in school surveys to help us set goals for improvement.

Here is some information about how we are carrying out our work and about what the Department of Education and Skills requires us to do.

### ***School time and holidays***

The Department requires all post-primary schools to have **167 school days** (*reduced to 157 this year due to the pandemic*) each year, and a **28-hour school week**. This year we had 157 school days, from 28 August 2020 to 28 May 2021. Our school week is 28 hours.

The Department sets out a **standardised school year and school holidays**.

This year we took all our school holidays within the permitted time.  YES  NO

The Department sets out arrangements for **parent/teacher meetings and staff meetings**.

This year we had 5 parent/teacher meetings (*in the form of a posted report this year due to the pandemic*) and 6 staff meetings, all in line with the Department's regulations.

### ***Looking after the children in our school***

The Department requires schools to follow the *Child Protection Procedures* it has set down. Our board of management has agreed in writing to do this.  YES  NO

All teachers know about the *Procedures* and we have told all parents about them and how we follow them.  YES  NO

Our Designated Liaison Person (DLP) is Ms Patricia O'Brien and our Deputy DLPs are Ms Therese English & Mr TJ Maguire.

### ***Enrolment and attendance***

The Department requires schools to have and publish an admissions policy, to record and report attendance accurately, and to encourage high attendance and participation.

We have an admissions policy and it is published.  YES  NO

We reviewed (and updated) our admissions policy on: 20 Sept 2021

We keep accurate attendance records and report them as required.  YES  NO

We encourage high attendance in the following ways:

Student attendance is monitored on a daily basis and contact is made with home in the case of absences. Awards are presented to students with excellent attendance twice each year. The school participates in TUSLA's 'Every School Day Counts' campaign month. A Breakfast Club and subsidised school canteen is available to students.

This is how you can help:

Encourage your son/daughter to get a good night's sleep and establish a good morning routine. Explain the importance of good school attendance to your son/daughter. Discuss a strategy with the school to assist your son/daughter in maximising their attendance.

***Positive behaviour for a happy school***

The Department requires schools to have a code of behaviour, and asks us to consult parents and students about it. We do this.

YES / NO

Our code of behaviour describes and supports positive behaviour.

YES / NO

We have a very clear and high-profile anti-bullying policy in our school.

YES / NO